

Minutes
September 23, 2020
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, September 23, 2020, Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; Bill Rector, Treasurer; Lynda Ables; Gene Allen; Austin Dickson; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; Nicole Shepherd, Environmental Lab Manager; Stuart Barron, City of Kerrville; Peter Green, Legacy Energy Services; and John Hewitt, Hewitt Engineering Inc.

President Smith led the Pledge of Allegiance.

President Smith announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Smith introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Smith announced to facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Smith introduced Item VI. Public Hearing on Proposed Tax Rate for Tax Year 2020 (FY21) and convened the hearing at 3:03 pm. There being no comments, President Smith closed the hearing at 3:04 pm.

President Smith introduced Item VII. A. Minutes of the Regular Meeting of August 26, 2020. Director McMahon moved to approve the Minutes of the Regular Meeting of August 26, 2020. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. The Minutes of the Regular Meeting of August 26, 2020 were approved by a unanimous vote. President Smith introduced Item VII. B. Financial Report for the Months Ended August 31, 2020. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense accounts. Director Ables moved to approve the Financial Report for the Months Ended August 31, 2020. Director Allen seconded the motion. There being no discussion, President Smith called for a vote. The Financial Report for the Months Ended August 31, 2020 was approved by a unanimous vote.

President Smith introduced Item VIII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
 - Met on September 10, 2020 and discussed items regarding the Agenda.
 - Discussed a 2007 proposal for a multidisciplinary watershed plan that may be updated in the future.

B. Outreach and Education Committee:

- Director McMahon provided the following committee updates:
 - Update on the River Clean Up - Reimagined
- Mr. Buck, Jr. reported that the rainwater catchment system rebate program did not fund any applications since the last board meeting. Since the beginning of the program in March 2011, a total of 496 applications have been funded for \$25,480. To date in FY20, a total of 27 applications have been funded for \$3,440. The total amount

allocated for this program for FY20 has been spent and we are currently holding five applications for a total of \$365 until FY21.

- Director McMahan reported that Director Snow attended a recent Guadalupe-Blanco River Trust meeting and that they discussed financials, end of year items, reacquiring accreditation, and reduced fundraising staff.

C. Water Enhancement Program Committee:

- Director Rector provided the following committee updates:
 - Reviewed bids and contractor recommendations for K-9, and deferred discussion and action to Item XVI later in the Agenda
 - Met with Mark McDaniel, Kerrville City Manager and E.A. Hoppe, Deputy City Manager to discuss Town Creek lake idea.
- Mr. Buck, Jr. reported that the water enhancement through brush management cost share program did not fund any applications for reimbursement since the last board meeting. Since the beginning of the program in January 2010, a total of 139 applications have been funded for \$443,114 and treated approximately 12,090 acres. To date in FY20, 18 applications have been funded for \$58,314 and treated approximately 916 acres. The total amount allocated for this program for FY20 has been spent and we are currently holding 14 applications for a total of \$37,709 until FY21.

President Smith introduced Item IX. Independent Financial Auditor Selection for FY21 Financial Audit (FY20). Mr. Buck, Jr. presented details of the selection process to the Board and noted that the Executive Committee reviewed and recommended Ede and Company as UGRA's independent financial auditor for FY21. Director Dickson moved to approve Resolution No. 2020-17 Selection of Ede and Company as UGRA's Independent Financial Auditor for FY21 (FY20 financials). Director Allen seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-17 was approved by a unanimous vote.

President Smith introduced Item X. Adoption of Fiscal Year 2021 Budget. Mr. Buck, Jr. presented the details of the FY21 Budget and changes made since August to the Board. Director Rector moved to approve Resolution No. 2020-18 Adopting the Fiscal Year 2021 Budget. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-18 was approved by a unanimous vote.

President Smith introduced Item XI. Adoption of Maintenance Tax Rate for the 2020 Tax Year (FY21). Mr. Buck, Jr. presented the tax rate to the Board. Director McMahon moved to approve Resolution No. 2020-19 Adopting a Maintenance Tax Rate for Tax Year 2020 (FY21). Director Allen seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-19 was approved by a unanimous vote.

President Smith introduced Item XII. Contract with Texas Municipal League for UGRA Employee Insurance. Mr. Buck, Jr. presented the details of the contract to the Board and noted that Option 4 was approved at the August 2020 Board meeting, but after receiving feedback from the Board, the contract is being brought before the Board again with a proposal to keep the current plan instead. Resolution No. 2020-20 rescinds Resolution No. 2020-14 and authorizes an employee insurance contract with TML for the current plan renewal rate. Director Snow moved to approve Resolution No. 2020-20 authorizing an employee insurance contract with TML, for the current plan renewal rate, detailed on Attachment A. Director Dickson seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-20 was approved by a unanimous vote.

President Smith announced Item XIII. Water Enhancement Cost Share Program Extension (Brush Management). Ms. Bushnoe provided a summary of the proposed changes to the program guidelines to the Board including extending the program through FY21. Director Rector moved to approve Resolution No. 2020-21 authorizing the modified Water Enhancement Cost Share Program for FY21. Director Ables seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-21 was approved by a unanimous vote.

President Smith announced Item XIV. Agreement for UGRA 2nd Grade Science Day Program with Riverside Nature Center. Mr. Buck, Jr. presented a revised agreement and resolution to the Board that will replace the version included in the Board packets. Ms. Bushnoe gave an overview of the program to the Board. Director Allen moved to approve Resolution No. 2020-22 authorizing an agreement with Riverside Nature Center for the UGRA 2nd Grade Science Day program in an amount not to exceed \$4,200. Director McMahon seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-22 was approved by a unanimous vote.

President Smith announced Item XV. Agreement for Guadalupe River Water Resources Educational Programs with Riverside Nature Center. Ms. Bushnoe presented a revised agreement and resolution to the Board that will replace the version included in the Board packets. Director Bulkley moved to approve Resolution No. 2020-23 authorizing an agreement with Riverside Nature Center for Guadalupe River Water Resources Educational Programs in an amount not to exceed \$5,000. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-23 was approved by a unanimous vote.

President Smith announced Item XVI. Contractor Selection for Constructing Water and Sediment Control Basin K-9 MacDonald Ranch. Director Rector presented the contractor selection details and the recommendation of Legacy Energy Services as the contractor for K-9 to the Board. Mr. Hewitt provided details about the pre-bid meeting and the bids that were received for the construction of K-9. Mr. Hewitt introduced Mr. Green of Legacy Energy Services to the Board. Director Ables moved to approve Resolution No. 2020-24 accepting John Hewitt's recommendation of Legacy Energy Services and authorizing staff to execute a contract for construction with same at the bid amount of \$278,304.50. Director Rector seconded the motion.

There being no discussion, President Smith called for a vote. Resolution No. 2020-24 was approved by a unanimous vote.

President Smith announced Item XVII. Interlocal Agreement (ILA) Between Kerr County and the Upper Guadalupe River Authority (UGRA) for Water Quality Protection through Feral Hog Management. Mr. Buck, Jr. presented the feral hog management agreement and gave an update to the Board on Kerr County's application to receive grant funding to supplement the bounty payments. Director Rector moved to approve Resolution No. 2020-25 authorizing the execution of the attached ILA between Kerr County and UGRA for Water Quality Protection through Feral Hog Management. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-25 was approved by a unanimous vote.

President Smith announced Item XVIII. Election of FY21 Officers. Last month, in lieu of a nominating committee, the Board, by consensus, nominated the current slate of officers to serve from October 1, 2020 through September 30, 2021 as follows: Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; and Bill Rector, Treasurer. Director Ables moved to approve the current slate of Board Officers to serve from October 1, 2020 through September 30, 2021. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. The motion to keep the current slate of officers was approved by a unanimous vote.

President Smith introduced Item XIX. General Manager's Report. Mr. Buck, Jr. updated the Board on additional outreach and education activities in which UGRA initiated or participated, staff training, and the Healthy Creeks Initiative.

President Smith introduced Item XX. Written Reports.

There being no further business, the meeting was adjourned at 3:44 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Blake W. Smith, President
Board of Directors

Aaron Bulkley, Secretary
Board of Directors